

Booking Instructions:

Since we have instituted “direct pricing”, there have been questions regarding the booking and payment process. This is how it works:

1. You submit a Credit Card Authorization for the complete amount of your booking:
2. **Car Rental** is charged directly to your card in the exact amount quoted.
3. **Hotels** are charged directly to your card, one charge for each hotel; those which allow a credit card to secure the room and payment is made at check-out will be noted accordingly so you know it was not charged in the total.
4. **Bed & Breakfast Vouchers** are billed via PayPal so that you can use your credit card. While included in the total on the credit card form, it is not charged by us but billed separately. You will not be charged twice...

The total on the credit card form is the total you paid for everything. While it seems confusing at first, all items total should not exceed your original credit card form. If any item is more than quoted, you will be notified before proceeding with charging that item and alternatives will be provided if available.

Refund Policy:

We work hard for our clients and we only get paid when a client travels so if you cancel, we worked for free. While many of our competitors do not allow you to cancel, we are the exception to this because we built our business on service and referrals rather than sheer numbers.

- **Bed & Breakfast** – If you do not cancel your reservation, you will be charged for any missed reservations. This is between you and the B&B owner therefore we cannot intervene. With regard to vouchers, there is a \$10 USD charge **per voucher** to ensure it was not redeemed and then refunded. This covers the charge to research it as well as the credit card fees applied to purchase the vouchers.
- **Hotels** – There are many different rates and cancellation policies however we quote the fully refundable rates and advise clients if a room is non-refundable. Your hotel confirmations detail the date when cancellations must be made otherwise you will be charged. Each hotel policy is different but, on the whole, you can cancel up to 2 days prior to your arrival date.
- **Car Rental** – We have a great relationship with our rental partner and they allow our clients to cancel their reservations up to one week prior to departure without penalty. This is just one of the many reasons why we use their services.

We do recommend the purchase of Travel Protection Insurance to cover any item that is non-refundable, including airfare. You can purchase this online at

<http://www.EnchantingIreland.com/Travel-Insurance/> where you can compare policies.



ENCHANTING IRELAND

5410 Woodbine Ave • Philadelphia, PA 19131

Phone: (215) 877-1315 • Fax: (215) 893-6991

SELF DRIVE PAYMENT AUTHORIZATION

I am a client of eTAO Group, LLC. I hereby appoint the owner, manager, and all employees of eTAO Group, LLC to be my attorneys-in-fact for the purposes of signing those documents necessary to purchase and issue airline tickets and or travel documents for this specific itinerary only. Name changes are subject to airline/tour company penalties if incorrect.

TODAY'S DATE:		AGENT:	
LEAD PASSENGER NAME:			
OUTBOUND FLIGHT/DATE:		<i>Airline and Flight info is attached to car rental reservations to ensure car is available if flight is delayed.</i>	
RETURN FLIGHT/DATE:			
AIRLINE or TOUR NAME:			
EMAIL ADDRESS:			

You may use one form for both a deposit and automatic final payment. If paying in full, only complete the Final Payment section. The total amount, including taxes, which I authorize to be charged to my account, is:

Payments	
DEPOSIT:	\$ _____ charged on _____

Cardholder Name:			
Credit Card Type:	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard	<input type="checkbox"/> American Express <input type="checkbox"/> My Card is a Debit Card
Billing Address:			
Billing City/State:			
Billing Zip Code:			
Phone Numbers:	Day: () -	Evening: () -	
Credit Card Number:			Security Code:
Expiration Date:			3-digit # located on back of credit card Visa/MC or 4-digit on front of Amex

I authorize any of my attorneys-in-fact to sign credit card authorizations on my behalf, and intend such signature to bind me the same as if I had personally signed, for the purchase of the aforementioned airline ticket and or travel documents. I agree that I will pay for all such purchases and will not hold eTAO Group, LLC responsible for any of its actions pursuant to this power of attorney. This Limited Power of Attorney is a one time transaction and limited exclusively to the trip described above. I have been advised of the terms and conditions per my agent and understand that I may incur service charges, penalties and/or cancellation fees in the event of cancellation or change in my itinerary for any reason. I also understand that eTAO Group, LLC cannot control weather, other acts of nature, airline and baggage delays or flight changes.

_____ Date

_____ Signature

Travel cancellation/interruption insurance is not offered with our direct-pricing self-drive vacations. It is available online and at a discount: <http://www.EnchantingIreland.com/Travel-Insurance/>

Accounting use only: